

# Goods Receipt for Returned Materials

**Document Number:** GR-2024-0456

**Date:** 2024-06-25

**Warehouse:** Main Distribution Center

## Customer/Vendor Information

<b>Name</b>	ABC Industries
<b>Contact</b>	John Doe, johndoe@abcindustries.com
<b>Return Reference</b>	RET-2024-1032

## Returned Materials Details

Item Code	Description	Quantity	Unit	Condition	Reason for Return
PRT-1005	Steel Gear	10	Pcs	Good	Surplus Stock
PRT-1102	Shaft Collar	5	Pcs	Damaged	Defective on Arrival

## Receiving Confirmation

<b>Received By</b>	Michael Smith
<b>Date &amp; Time</b>	2024-06-25, 14:45
<b>Remarks</b>	Materials inspected and counted. Defective items will be sent to QA.

*This goods receipt serves as confirmation of returned materials accepted back into inventory.  
Please retain for future reference and reconciliation.*