

Donation Receipt Form

This **donation receipt form** sample is designed specifically for corporate donors, ensuring accurate acknowledgment of contributions. It provides clear sections for donor details, donation amount, and tax information, facilitating seamless record-keeping. Use this form to enhance transparency and maintain trust with your corporate supporters.

Donor Information

Company Name:	_____
Contact Person:	_____
Address:	_____
Phone:	_____
Email:	_____

Donation Details

Date of Donation:	____ / ____ / ____
Donation Amount (USD):	\$_____
Donation Method:	<input type="checkbox"/> Check <input type="checkbox"/> Cash <input type="checkbox"/> Bank Transfer <input type="checkbox"/> Other: _____
Description (if in-kind):	_____

Tax Information

Tax ID/EIN of Recipient Organization:	_____
Receipt Issued By:	_____
Date Issued:	____ / ____ / ____

This receipt acknowledges that no goods or services were provided in exchange for this donation. Please retain this document for your records.

Authorized Signature

Authorized Representative