

# Detailed Employee Exit Feedback Form Sample for Resignation

Gather comprehensive insights with this **employee exit feedback form** sample, designed to capture valuable information during the resignation process. It helps organizations understand reasons for departure and improve workplace environment. Use this detailed form to facilitate constructive exit interviews and enhance employee retention strategies.

Employee Details

Full Name:

Department:

Position:

Direct Manager:

Length of Service:

Last Working Day:

Reasons for Leaving

Primary reason for resignation (Check all that apply):

☐ Salary/Compensation

☐ Better Career Opportunities

☐ Work-Life Balance

☐ Management/Supervision

☐ Company Culture

☐ Relocation

☐ Personal Reasons

☐ Other (please specify):

Work Experience

Overall satisfaction with your position:

Select...

What did you enjoy most about your job?

What could have been improved?

Was the training and development provided sufficient?

Select...

Relationships & Environment

How would you rate the collaboration with your colleagues?

Select...

Comments about supervision/management:

How would you describe the workplace environment?

Final Thoughts

Would you consider rejoining our company in the future?

☐ Yes ☐ No

Would you recommend this company to others?

☐ Yes ☐ No

Additional comments or suggestions:

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