

Note for Hoteliers: Easily personalize the hotel details, guest info, and itemized charges for every guest stay. This format is fully adaptable for small hotels.

Sunset View Inn

123 Ocean Drive, Beach Town
Phone: (555) 123-4567, Email: info@sunsetviewinn.com

HOTEL RECEIPT

Receipt No: 2024-00123

Date: 2024-06-21

Guest Name: John Doe

Room No: 204

Check-in: 2024-06-18

Check-out: 2024-06-21

Description	Qty	Rate	Amount
Room Rent (Deluxe, 3 Nights)	3	\$80.00	\$240.00
Breakfast Included	3	\$0.00	\$0.00
Laundry Service	2	\$10.00	\$20.00
Mini Bar	1	\$12.00	\$12.00
Subtotal			\$272.00
Taxes (10%)			\$27.20
Total Amount			\$299.20
Paid by			Credit Card

Thank you for choosing Sunset View Inn.

We hope you enjoyed your stay!