

Community Festival Event Permit Application Form

Use this **community festival event permit form** sample to streamline the application process for organizing local festivals. It ensures compliance with municipal regulations and promotes a safe, well-coordinated event.

1. Applicant Information

Organization Name

Contact Person

Organization Address

Phone Number

Email Address

2. Event Details

Festival/Event Name

Date(s) of Event

Event Start Time

Event End Time

Event Location/Address

Estimated Attendance

Brief Description of Event

3. Event Features

Check all that apply:

☐

Food Vendors

☐

Amusement Rides

☐

Live Entertainment/Stage

☐

Alcohol Sales/Service

☐

Road Closure

☐

Other (Please Specify Below)

4. Safety & Security

Describe Security Arrangements

Describe Emergency Plan/First Aid Arrangements

5. Required Attachments

- Site plan/layout diagram
- Proof of insurance
- List of vendors/participants
- Additional permits (if applicable)

6. Applicant Declaration

☐

I declare that the information provided is true and correct. I agree to comply with all municipal bylaws, safety regulations, and permit conditions.

Submit Application