

30-Day Notice to Vacate

Date:

To:

Address:

Dear _____,

This letter serves as my official 30-day notice to vacate the property located at:

My last day of tenancy will be . I am providing this notice in accordance with the terms of my lease/rental agreement.

Reason for vacating:

State your reason for vacating (optional, but recommended)

Please advise on the move-out procedures and the process for returning my security deposit. I will ensure the property is in good condition when I leave.

Sincerely,

Name:

Phone:

Email:

This 30-day notice to vacate form sample provides tenants with a clear template to inform landlords of their intent to move out. It includes a section to specify the reason, ensuring transparency and proper documentation. Using this form helps both parties prepare for a smooth transition.